

EIZ Shipper Woo Commerce



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Who are EIZ

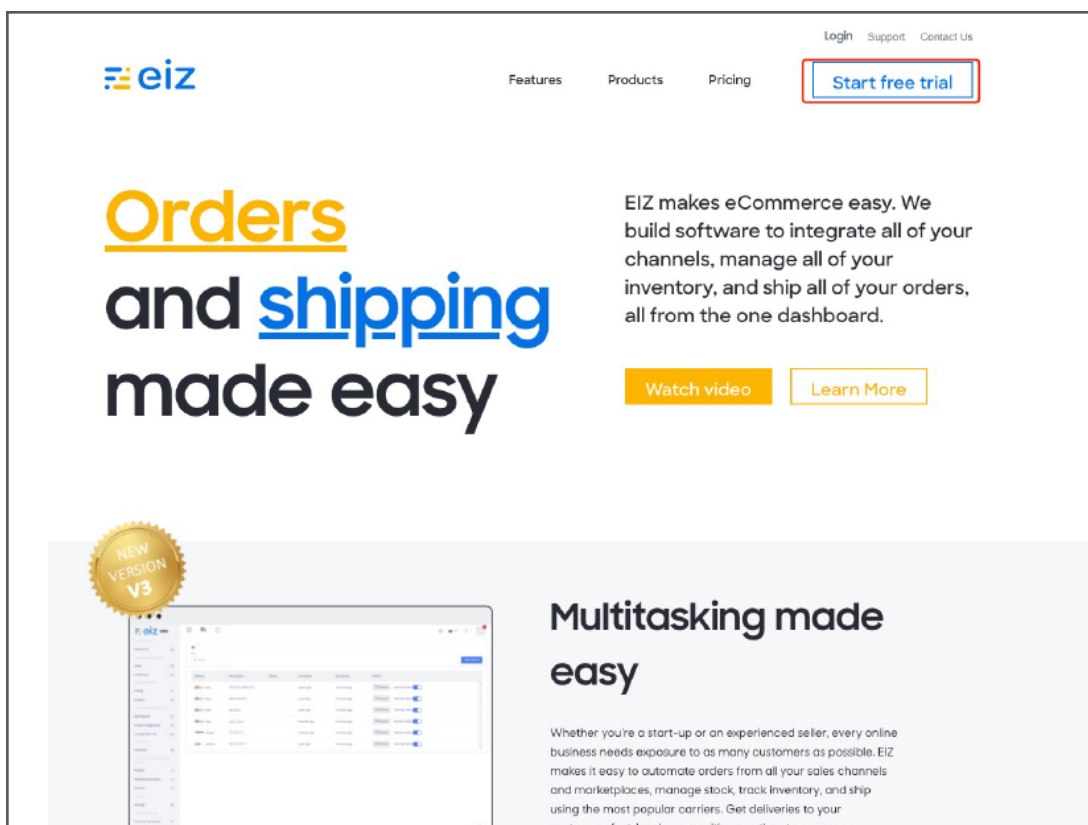
EIZ are a management technology provider who work with leading freight and logistics companies to provide an integrated e-commerce solutions with the following platforms.

- eBay
- Magento
- BigCommerce
- Shopify
- Amazon
- WooCommerce
- catch.com.au
- xero (coming soon)

This user manual will guide you through the setup of the EIZ system with Woo Commerce.

Sign Up

Step 1: Go to EIZ and click Start Free Trial.



Step 2: Fill in the business information.

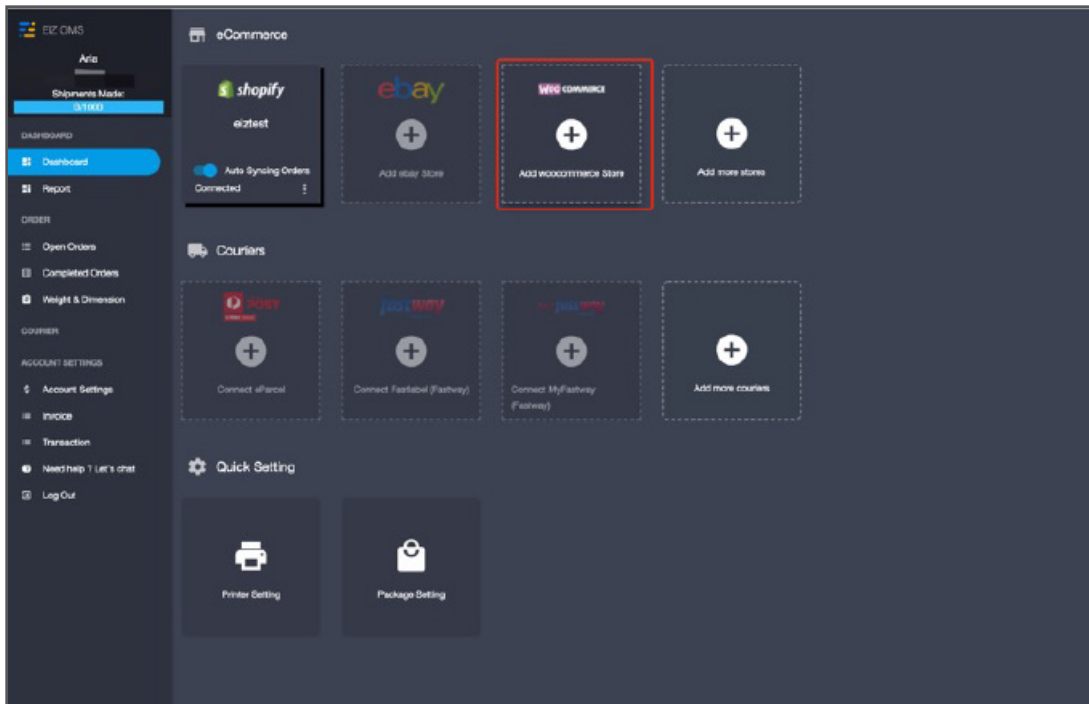
The screenshot shows the EIZ registration page. At the top left is the EIZ logo. To the right are links for 'Login', 'Support', and 'Contact Us', and a 'Start free trial' button. Below the navigation is a heading: 'Start your free trial of EIZ No credit card required'. The form includes the following fields: 'Company Name' (text input), 'Phone' (text input), 'E-mail' (text input with 'example@gmail.com' as a placeholder), 'Password' (text input), and 'Confirm Password' (text input). Below these is a dropdown menu for 'How many orders do you ship monthly?' with the placeholder text 'Please select your orders quantity range'. A section titled 'Please select which features you are interested in:' contains seven checkboxes: 'Order management', 'Warehouse management', 'Inventory management', 'Channel integration', 'Courier integration', 'Pick-and-pack', and 'Label printing'. A small yellow warning icon and text state: 'By providing your email, you are agreeing to our terms of service.' At the bottom is a blue 'Start' button.

Step 3: Select Shipper and start the journey.

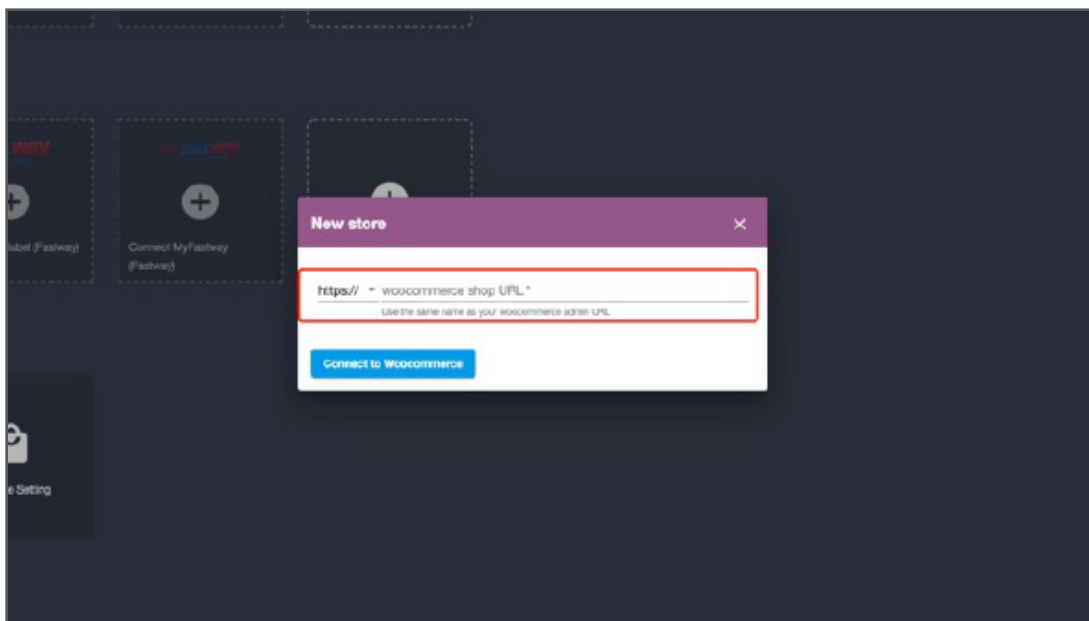
The screenshot shows a dashboard with a green header that says 'You have registered successfully!!'. Below the header, it says 'Based on what you're looking for, we recommend using:'. The main content area is titled 'Shipper' and features four service cards. The first card, 'Shipper', is highlighted with a red border and a 'RECOMMENDED' badge. It includes a 'Shipper' icon, a description: 'Entry level, yet powerful. Ideal for SME. A simple sales and shipping carrier integration solution', a screenshot of the interface, and buttons for 'See price', 'View all features', and 'Select'. The second card, 'Fulfillment', has a 'JUST LAUNCHED' badge, a 'Fulfillment' icon, a description: 'Enterprise level, fully customizable. An all-in-one order management, pick, pack, and dispatch solution', a screenshot, and buttons for 'See price', 'View all features', and 'Select'. The third card, 'Pro V2', has a 'PHASING OUT FOR EXISTING USERS' badge, a 'Pro V2' icon, a description: 'PHASING OUT FOR EXISTING USERS', a screenshot, and buttons for 'View all features' and 'Enter'. The fourth card, 'WMS', has a 'COMING SOON' badge, a 'WMS' icon, a description: 'COMING SOON', and a 'View all features' button.

Connect to Woo Commerce

Step 1: Click “Add woocommerce Store”.



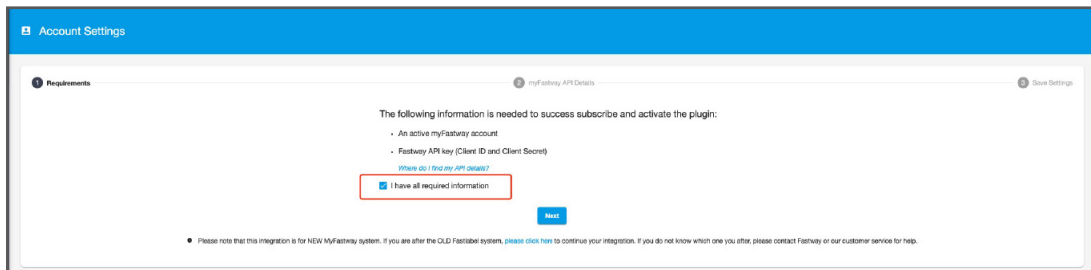
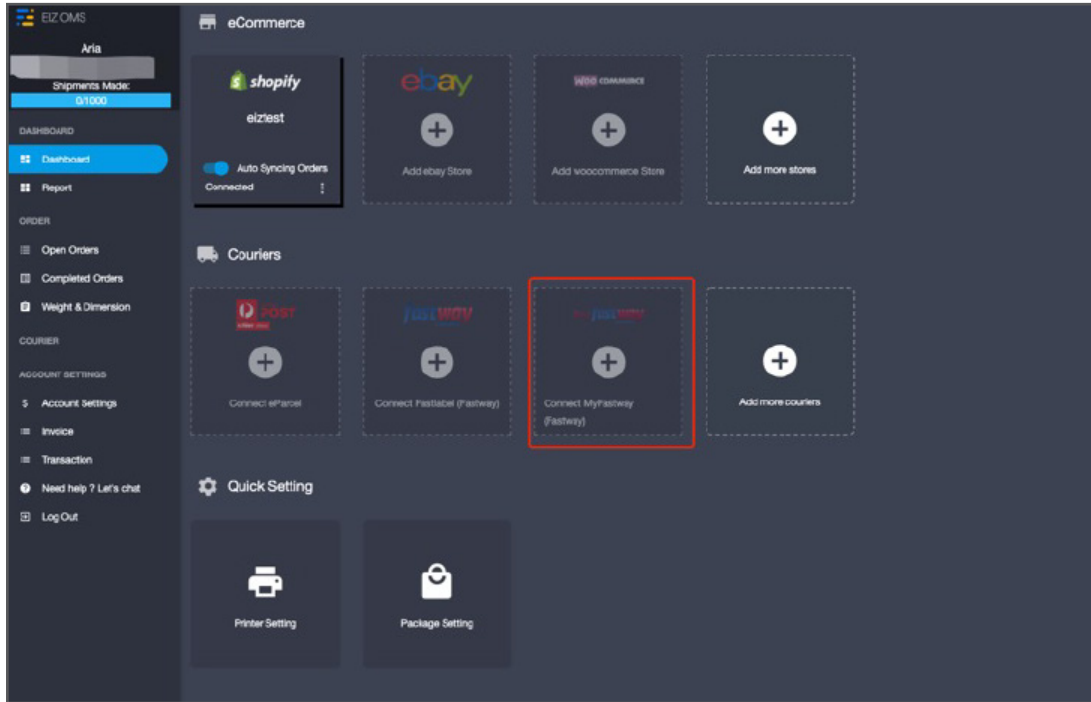
Step 2: Enter your WooCommerce URL and follow the instructions to authenticate your account.



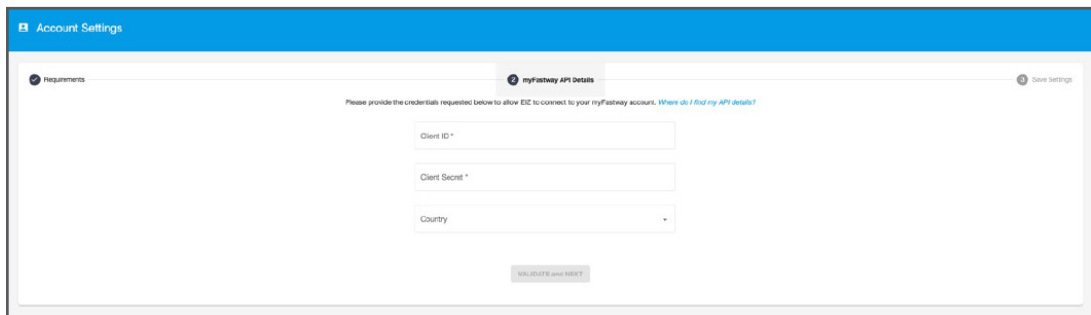
Once finished, you'll see your store is successfully connected in Dashboard.

Connect to myFastway

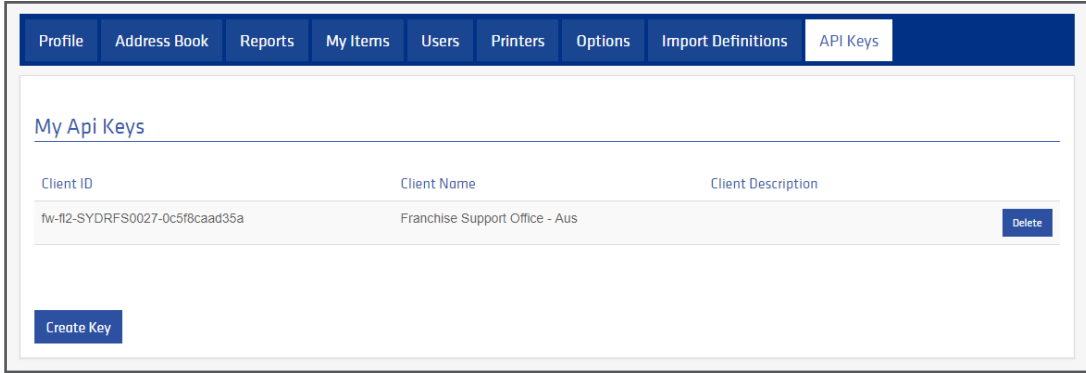
Step 1: Select 'Connect myFastway' or 'Connect Fastlabel' and follow the instructions to obtain the Fastway API Key.



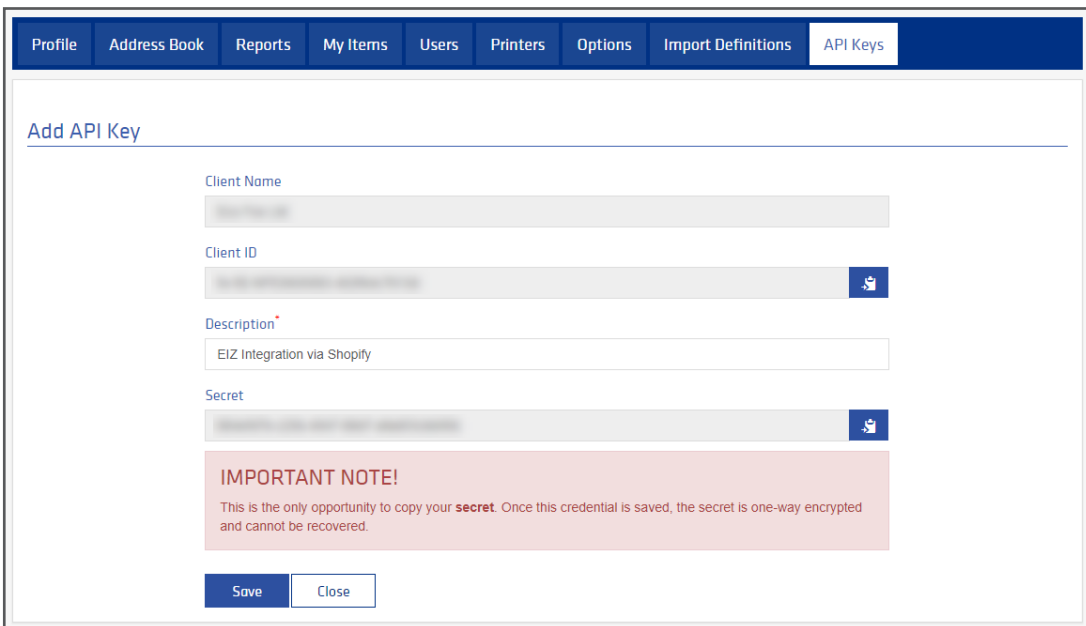
Step 2: Fill in your Fastway credentials, and click “VALIDATE and NEXT” button



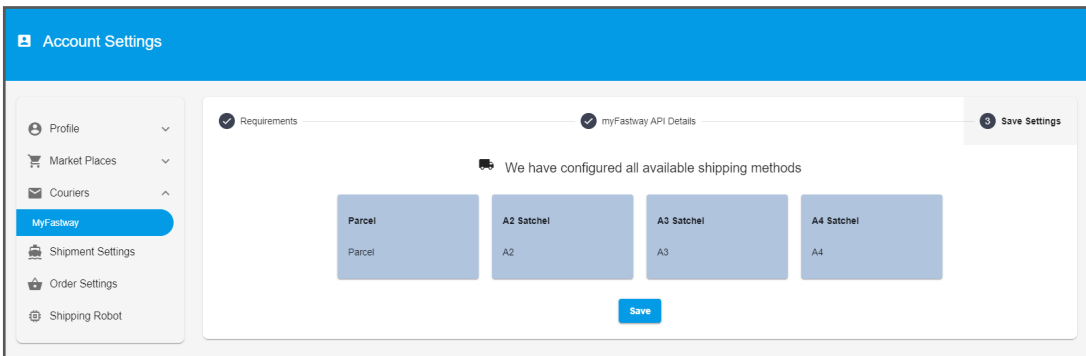
Step 3: If not, navigate to myfastway.com.au > Administration > API Keys



Step 4: Enter the ClientID and Secret key into the EIZ app and click okay.



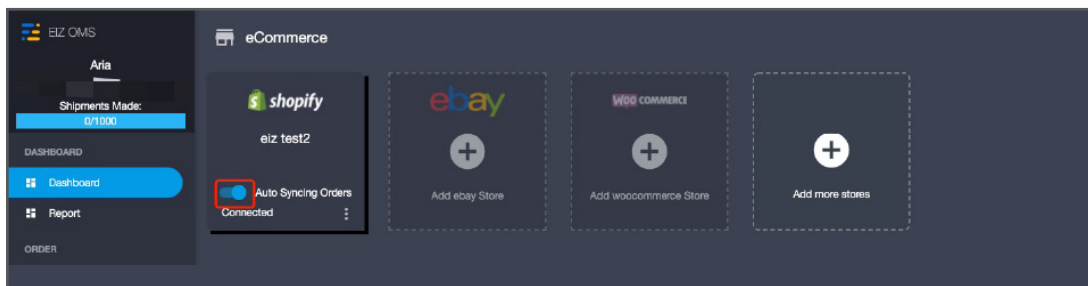
Step 5: The app will display the shipping options available to your myfastway account as per the screenshot below, click 'Save'.



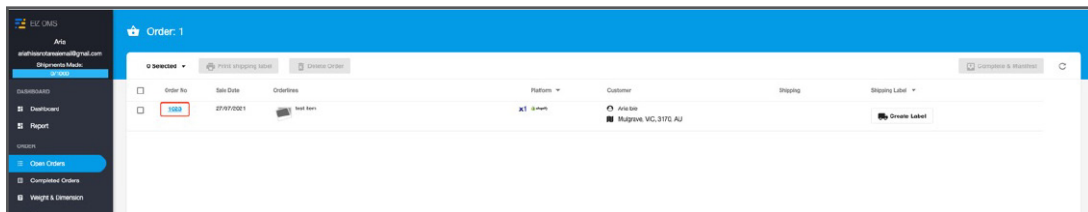
Order Syncing and Fulfilment

Once you have successfully set up your Connect myFastway/ Connect Fastlabel and your eCommerce channels. You are now able to start fulfilling your orders and generate shipping labels.

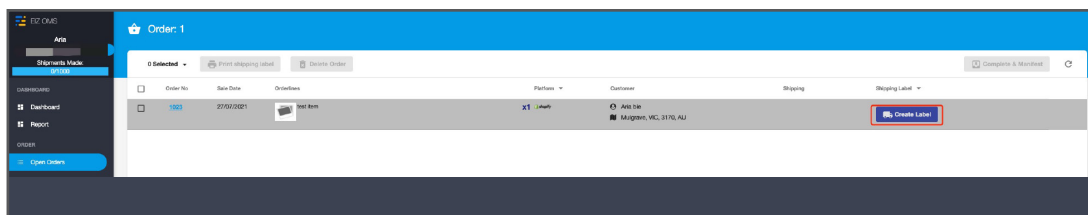
Step 1: Ensure the syncing switch is turned on.



Step 2: Click on Open Orders, and you'll see your orders from the connected store.



Step 3: Click on "Create Label".



Step 4: Check the receiver and package information, change it if needed. You'll see the cheapest price of connected carrier shown at the bottom.

1. Sender Address
Area: 5 (Melbourne Street) CLAYTON VIC 3168 AU

2. Receiver Address
Area: 6 (Tiverton Drive) MULGRAVE VIC 3170 AU

Dimensions	Weight	Volume	Weight	Volume	Weight
Length	1	1	12	12	12

4. Select a Carrier

Your connected carrier will be shown here

Step 5: Confirm and create shipment.

Shipment Summary

Ship from:
6 Harlington Street
CLAYTON VIC 3168 AU

Ship to:
6 Tiverton Drive
MULGRAVE VIC 3170 AU

Package:
1 x 1kg 12cm x 12cm x 12cm

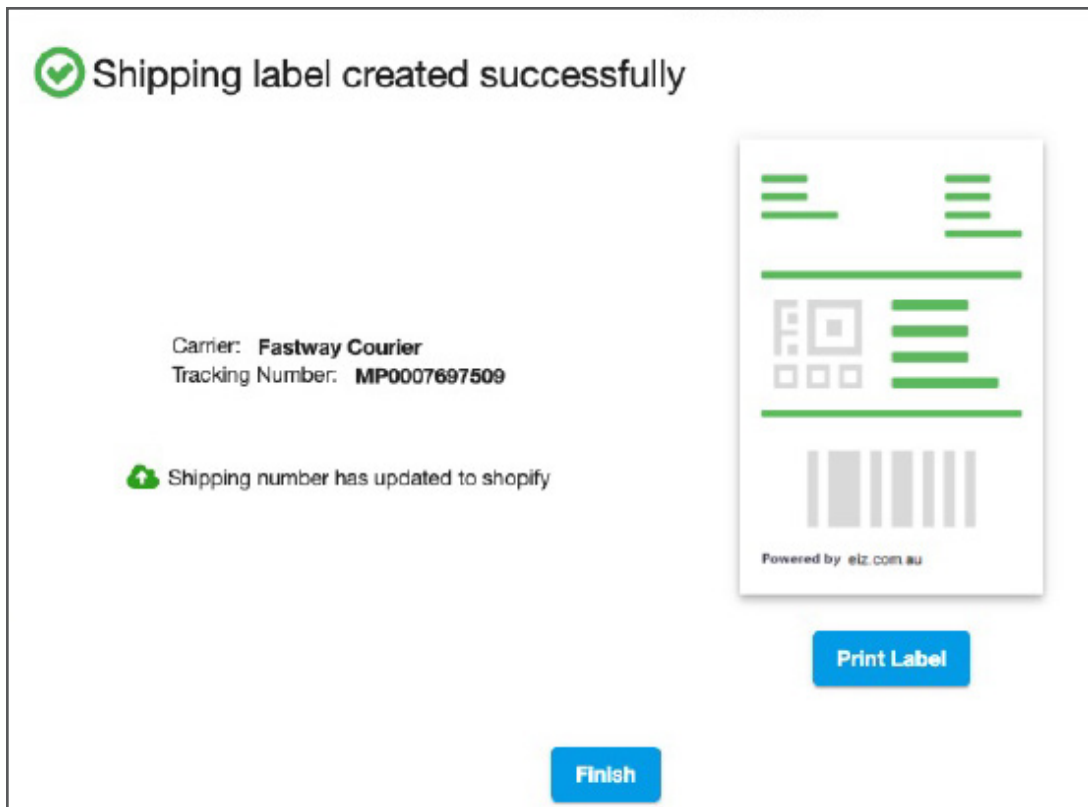
Carrier:
Others / Other / Plain label

Shipping cost:

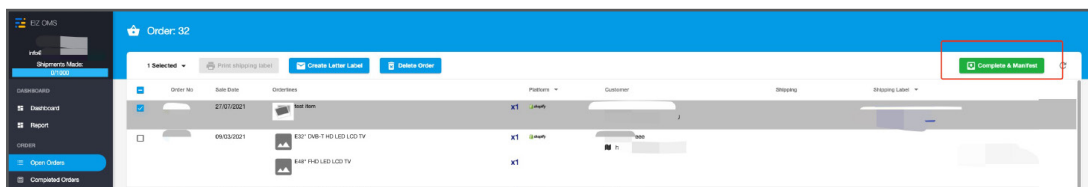
Total cost:

Confirm & create shipment

Step 6: Shipping label created successfully.



Step 7: You'll see the tracking number shown in Open Orders, and the last step is to manifest it. Click on the green **"Complete&Manifest"** button to notify the carrier.



Help

Should you require further assistance please contact our helpdesk by selecting 'Need Help? Let's Chat' function button.

